

# TENANT MOVE OUT

## Checklist

To ensure a smooth move-out process and return of your security deposit, please carefully complete the following items.

Remember: Property should be returned in the same (or better) condition as when you moved in, minus normal wear and tear.

## **CLEANING REQUIREMENTS**

### GENERAL AREAS

- Remove all personal belongings from the property.
- Dust and wipe down all walls, baseboards, doors, and doorframes.
- Clean all light fixtures, ceiling fans, and switches.
- Vacuum and/or mop all floors (including under furniture if still present).
- Remove any nails, screws, or hooks from walls.
- Clean all windows, sills, and sliding glass doors..
- Clean air vents and replace air filters.
- Remove any trash and debris from inside and outside the unit.
- Empty and clean all closets and storage spaces.

### KITCHEN

- Clean inside and outside of all cabinets and drawers.
- Wipe down all countertops and backsplashes.
- Deep clean refrigerator:
  - Remove all food.
  - Wipe down all shelves, bins, and compartments.
- Deep clean stove/oven:
  - Clean stove top, burners, knobs, and drip pans.
  - Clean inside of oven (including racks) and door.
- Clean microwave inside and out.( if applicable)
- Clean dishwasher, including door edges and filter if accessible.
- Clean and sanitize sink and garbage disposal. (if applicable)



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## BATHROOMS

- Clean and disinfect sinks, countertops, toilets, bathtubs, and showers.
- Scrub grout and tiles to remove any mold/mildew.
- Clean mirrors and any shelving.
- Clean inside and outside of all cabinets and drawers.
- Remove any personal items, including shower curtains and liners.

## LAUNDRY AREA

- Wipe down washer and dryer units.
- Clean lint trap in the dryer.
- Sweep and mop laundry room floor.

## EXTERIOR (IF APPLICABLE)

- Remove all personal property from patios, balconies, yards, garages, and sheds.
- Sweep patios, balconies, and porches.
- Mow lawn, pull weeds, and trim hedges if responsible per lease.

## RETURN ITEMS

- Return all keys, including:
  - House keys
  - Garage door openers
  - Remotes
  - Pool keys or fobs
- Label keys/remotes if possible to avoid confusion.

## FINAL STEPS

- Provide your forwarding address in writing for:
  - Return of security deposit
  - Any future correspondence
- Take final move-out photos for your records.
- Confirm utilities are canceled or transferred 3 days after move out (check your lease for instructions). Utilities must be connected for a final walk through to ensure systems are working.